



15175 W. Mondell Rd., Surprise, AZ 85347
Phone 623-252-1460
FourteenSixAcademy.com

2020-2021

Student Handbook

FOURTEENSIX CHRISTIAN ACADEMY

FourteenSix Christian Academy is a ministry of Calvary Chapel FourteenSix Church in Surprise, Arizona. The facility is owned by the church and Pastor Patrick Marks is the superintendent of the Academy. The teachers and staff at FourteenSix Academy are employees of the church. Our teachers may or may not have credentials from the State of Arizona. All have a great deal of experience and we believe God has gifted and appointed our staff to team with parents to successfully educate their children. A member of the Elder board at Calvary Chapel FourteenSix Church will also serve on the FourteenSix Christian Academy Board of Directors.

Calvary Chapel FourteenSix began as a church plant which was named FourteenSix Christian Church from Foothills Christian Church based in El Cajon, California. We opened our doors in February 2004 and have grown from being a mobile church meeting in school gymnasiums with a handful of members, to a vibrant, growing church with over 500 attendees meeting in our 10,500 square foot facility. Our vision as a church from our foundation has included a desire to see a Christian school as part of our ministry. It is only since we purchased our facility, that we have been able to see the realization of this vision.

FourteenSix Christian Academy is based on the unique “home-school hybrid” concept pioneered by our mother church, Foothills Christian Church. Both Foothills and FourteenSix realized there are many families who struggle with an education dilemma: how can parents provide the proven superiority of a home-school education or a private education without breaking the bank? Many parents would love to home-school but cannot make ends meet on a single income. Some parents have attempted to home-school only to find they may not know exactly HOW to home-school. Other parents have discovered they need outside help with home-school but don't know where to turn. Finally, some parents simply don't feel gifted in the area of education but cannot find an affordable Christian school with a Biblical worldview.

These serious concerns led to the “home-school hybrid” concept. FourteenSix Christian Academy provides three days of classroom instruction (Tuesday through Thursday) combined with two days of home-school (Mondays and Fridays). This hybrid model combines the best elements of Christian classroom-based instruction with the benefits of home-school at a price approximately 1/3 the cost of a traditional, five days per week Christian education. Parents are now able to enjoy home-schooling in a manner that isn't overwhelming with strong support from dedicated teachers trained in a Biblical worldview.

This model has been a fantastic success at our mother church in California. Foothills began their school in 1996 and the response was so great that attendance at the elementary school doubled in the first year. By the second year a high school was added and as of 2014, Foothills had expanded to offer K – 12 education at three facilities.

Foothills has graciously shared the wisdom and experience gained since 1996 to help FourteenSix Christian Academy open its doors. We are not re-inventing the concept but duplicating the successful model pioneered by Foothills.

FOURTEENSIX VISION

We view FourteenSix Academy as a Biblically literate, actively loving, effective, unified force for the conversion of the unchurched into growing disciples of Jesus Christ, numbering in the thousands who spread out to make disciples world-wide through education, technology and missions.

CALVARY CHAPEL AFFILIATION & DIRECTIVES

FourteenSix Christian Church became part of the Calvary Chapel Association in 2018 and changed their name to Calvary Chapel FourteenSix. We adhere to all the Calvary Chapel Directives as originally written by Pastor Chuck Smith.

STATEMENT OF FAITH

1. There is one God, existing eternally in three Persons: The Father, Son, and Holy Spirit.
2. Jesus Christ is true God and true Man, conceived by the Holy Spirit, born of the Virgin Mary. He died on the cross as a substitutionary sacrifice, and all who believe in Him are justified because of His shed blood. He rose from the dead according to the Scriptures and will come again with His angels and His saints to establish His kingdom on earth.
3. There shall be a bodily resurrection for the just and unjust. For the former, a resurrection unto life, for the latter, a resurrection unto judgment.

4. The Old and New Testament are inerrant as originally given and are the only rule for Christian faith and practice.

5. Sin has separated man from God, resulting in both physical and spiritual death. Man can only be saved through the atoning work of the Lord Jesus Christ. Salvation has been provided through Jesus Christ for all men who repent and believe in Him and are born again of the Holy Spirit, thereby receiving the gift of eternal life.

6. Each believer receives the Holy Spirit at conversion, but we also believe in the baptism of the Holy Spirit, which brings power to the believer for daily sanctified living and for the powerful manifestation of the spiritual gifts. This infilling of the Holy Spirit is not a one-time event but is repeatable throughout the believer's life.

7. The Church consists of all those who believe on the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit.

8. Marriage and Sexuality. God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ (Romans 3:21–26, Romans 10:8–17, Ephesians 2:1–10, James 5:16–20). Every person must be afforded compassion, love, kindness, respect, and dignity. Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with scripture nor the statement of belief of FourteenSix, Inc. (Galatians 6:1–3, 1 Peter 4:1–11). As far as FourteenSix is concerned, the term “marriage” has only one meaning and that is marriage sanctioned by God, which joins one man (who has been a male continuously since his birth and who has not undergone sexual reassignment surgery) and one woman (who has been a female continuously since her birth and who has not undergone sexual reassignment surgery) in a single, exclusive union, as delineated in Scripture (Genesis 2:18–25, Matthew 19:4-6, Mark 10:3–9, Ephesians 5:28–33). We believe, affirm and teach that God intends sexual intimacy to only occur between a man and a woman who are married to each other. God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman (Ephesians 5:3–5, 1 Corinthians 7:1–5, Galatians 5:16–25). We believe, affirm, teach and hold all employees, volunteers, staff or agents of FourteenSix, Inc. (AKA, FourteenSix Christian Church or FourteenSix Calvary Chapel or Calvary Chapel FourteenSix) to affirm, live-by and teach that any form of sexual immorality, such as adultery, fornication, homosexuality, bisexual conduct, bestiality, incest, pornography, or any attempt to change one's gender or disagreement with one's biological gender, is sinful and offensive to God (Ephesians 5:1–3, Hebrews 13:4, Isaiah 5:20–21, Leviticus 18:22 and 20:10–16, Deuteronomy 23:17–18, 1 Timothy 1:8–17, Romans 1:22–32, 1 Corinthians 6:9–20, Galatians 5:16–23, Hebrews 12:15–17, 2 Samuel 11:2–12:15). All persons employed by FourteenSix, Inc. or any of its Ministries in any capacity, or who serve as volunteers in

FourteenSix, Inc. or any of its Ministries, must abide by and agree to this Statement on Marriage and Sexuality and conduct themselves accordingly (Hebrews 13:4–8, Hebrews 13:17–21, Colossians 3:1–17).

9. To learn more regarding our Statement of Faith, go to the Calvary Chapel FourteenSix website at <https://fourteensix.com/> and in the ABOUT section, select 'WHAT WE BELIEVE'.

MISSION STATEMENT

FourteenSix Christian Academy exists to advance the kingdom of Jesus Christ by providing a discipleship based educational environment in which parents and educators work together to bring children to maturity in areas of discernment, wisdom and intelligence.

PURPOSE

...To work in partnership with parents to train up their children in a Biblical worldview as a foundation for their education.

...To provide an environment that blends home-school with classroom instruction allowing for the maximum benefit of both educational models from a Biblical foundation.

...To provide an opportunity for parents to protect their God-given right to direct the education and training of their children.

...To provide a Christian outlet for the social needs of children.

...To equip parents to take an active role in their child's education and work with them to ensure a highly rewarding experience for both.

PROCEDURE

We have a campus resembling a traditional school. Students congregate for classes, devotions and fellowship on Tuesday, Wednesday, and Thursday, then home-school on Monday and Friday. Parents stay closely involved by sharing in the teaching yet enjoy the support and insight of dedicated Christian educators.

LOCATION AND HOURS OF OPERATION

FourteenSix Christian Academy meets on the campus of Calvary Chapel FourteenSix Church at 15175 W. Mondell Road, Surprise, AZ 85374.

Phone: 623– 252–1460

School hours: 8:30 a.m. – 3:30 p.m.

School Office hours: 8:00 a.m. – 4 p.m.

FINANCIAL POLICY

The Registration Fee is due at time of Enrollment and is **NON-REFUNDABLE**.

Tuition is an annual fee that may be spread over 10 months, beginning in August, with the last payment due in May.

*WE PREFER CHECKS OVER CASH FOR PAYMENTS BUT WILL ACCEPT CASH.
PLEASE KEEP YOUR RECEIPTS IF YOU PAY IN CASH.*

READ THE FOLLOWING CAREFULLY

- **Tuition payments are due on the 1st of each month.**
- Payments received after the 15th will be charged a \$25.00 late fee.
- Checks returned to us by the bank for any reason, will be charged a \$25.00 return check fee. If more than one check is returned by the bank, future bills must be paid with a cashier's check or money order.
- If tuition falls behind 30 days, you may be asked to keep your student(s) at home until the account is brought current.
- A 30-day written notice is required before withdrawing your student(s) from FourteenSix Academy, during these 30 days you are still responsible for the tuition.
- If you anticipate any financial difficulties that would keep you from making your payment on time, contact the office BEFORE the due date to make temporary arrangements.

MANDATORY PARENT ORIENTATION

\$50 fee for non-attendance

Parent Orientation is a mandatory meeting that is held yearly at the end of summer before the start of the new Academy year and generally occurs in the evening. Parents are gathered at a short general session and presentation on ACSTO (Arizona Christian Scholarship Tuition Organization) then excused to classrooms to meet with their child's teacher for specific classroom instruction. Parents must make every effort to be there or send someone in their place to obtain the information. The family account will be charged an extra fee to pay the teacher if he/she needs to meet and train parents on a separate occasion.

ADMISSIONS

BEFORE STUDENTS ARE ENROLLED IT IS REQUIRED THAT PARENTS MEET WITH THE PRINCIPAL. Students transferring from another school may be tested to determine learning level before placement.

FourteenSix does not discriminate on the basis of race, color, national, or ethnic origin.

The Principal will decide if FourteenSix Academy is able to meet the needs of each student. In some cases, it may be in the best interest of the student or the Academy to refuse the enrollment or re-enrollment request of a student. Attendance at FourteenSix Christian Academy is a privilege and, as such, FourteenSix reserves the right to dis-enroll or refuse the enrollment of any student(s).

Parents sign at the time of enrollment indicating that they are responsible for reading and understanding the student handbook when they receive it. They also agree to abide by the Rules of Conduct and Dress Code as well as the Classroom & Conflict Resolution Policies (Matthew 18 Principle) and the Parent & Student Commitment in the student handbook.

ADMISSION & CONTINUED ENROLLMENT WILL BE DETERMINED BY:

1. The student's and parent's commitments toward their role in the student's education. (Read the parent/student commitment section in this handbook)

2. The student's willingness to attend FourteenSix Christian Academy and follow its rules and policies.
3. The student's desire to grow and mature in a personal relationship with Jesus Christ.
4. The student's academic, financial, and special needs.

IMMUNIZATIONS

All students must have the following immunizations by the start of the academic year:

- 5 doses - DTP (Diphtheria, Tetanus & Pertussis)
- 4 doses – Polio
- 2 doses - MMR (Measles, Mumps, Rubella) and a series of 3 Hepatitis B.
- The Chicken Pox immunization (Varicella).

Children entering FourteenSix Christian Academy must be current on their immunizations by the first day of the Academy (and show proof) before the child will be accepted. Refer to the Emergency Information Form (*FORM R-108*).

However, parents may choose to ***sign a waiver*** exempting their child from this state requirement if there is a religious or personal conviction against immunizations, see the ADHS form "Personal Beliefs Exemption – Kindergarten-12th Grade Only" (*FORM R-108A*).

COMMITMENTS

Parent Commitment

- We will oversee, daily our student's progress in accomplishing his/her weekly goals.
- We will STAY INFORMED by reading: The Academy's Student handbook, ALL Academy communications, etc.
- We will regularly communicate to FourteenSix Academy regarding our child's progress.
- We will support the Rules of Conduct and Dress Code as well as the Classroom & Conflict Resolution Policies (Matthew 18 Principle).
- We will observe Academy hours and have our child dropped off and picked up on time. (See late pick up fees)

- We will meet our financial obligation to FourteenSix Christian Academy in a timely manner or call to make temporary arrangements.
- We will support FourteenSix Christian Academy fundraisers by either:
 1. Opting out of fund raiser participation by paying \$100.00 due by August 15th, per year, per student

OR

 2. Meet the Academy requirement for fundraisers through participation in at least ONE required fundraiser per year.
(NOTE - If your child does not meet the \$100.00 requirement by one of the above you will be billed the remaining balance).
- We will fulfill our six (6) hours (per child, per year) of volunteer time required before May 30th. Examples of volunteer opportunities will be provided to us by the Academy.

Student Commitment

I will demonstrate and commit to the following attitudes and behavior:

- I will show respect to my parent as a teacher.
- I will show respect to all FourteenSix teachers, monitors and staff members.
- I will diligently seek excellence in all assignments given to me by my parents and teachers.
- I will treat others as Christ would wish me to treat them.
- I will show reverence to the Bible and to the Christian and American flags.
- I will be aware of and follow ALL the rules and guidelines established by FCA.
- I will always show proper care of all Academy property.

If any of these above commitments are broken, FourteenSix reserves the right to cancel enrollment.

CURRICULUM

FourteenSix Christian Academy uses a classical approach to education, cultivating a love for learning and mastery across all subjects. We use a combination of Positive

Action, Apologia, Institute of Excellence in Writing, Veritas Press, Story of the World, Fallacy Detective, Primary Logic, Logic of English, Answers in Genesis and Math U.

See:

Bible
English
Spanish
History
Math
Logic
Science

All students, at all grade levels, will receive daily foreign language immersion in Spanish, as well as weekly instruction in PE, Fine Arts and Music.

TEST-KEY RESTRICTIONS

Parents are *not* allowed to purchase or obtain exam or exam keys for any curriculum.

FourteenSix Christian Academy considers it cheating and an unfair advantage to use a copy of the test from which to study, regardless if the parent intends to show it to the student. Therefore, FCA forbids families any purchase of a Test or Test Keys.

The nature of a test is a set of questions, problems, or exercises for determining a person's knowledge, abilities, or aptitudes. It is not a true test when a person studies from the actual test prior to taking it. Learning study skills and critical thinking skills are more valuable in life than memorizing answers for a test. Memorization plays a large role in learning yet memorizing what is on a test is not an accurate test of one's knowledge.

LUNCHES

- Please make sure your child has a healthy lunch and snack with them each day.
- Please avoid sending your child with high sugar, unhealthy food options.
- DO NOT send food that requires "heating up" ... the students do not have access to the microwave or oven.
- Students do have access to a refrigerator to keep healthy food cold.

FORGOTTEN LUNCH

We understand accidents happen, and sometimes students may leave the house without their lunch. If a situation like this happens, we will provide your child with a “Lunchable”, two snacks of fruit cup and chips, and a bottle of water.

A Forgotten Lunch Form (*FORM-T-020*) will be sent home with your child in their Red Folder. Your student’s account will be charged \$5.00 to cover the forgotten lunch.

LOST AND FOUND

WRITE YOUR CHILD’S NAME ON EVERYTHING HE/SHE BRINGS TO THE ACADEMY. Any items such as clothing and lunch boxes, etc. left in the classroom or on campus at the close of the day will be put in the Lost and Found located in the lobby, near the front entrance to the facility. At the end of each month, any items left in the Lost and Found are donated to a charitable organization. Please have your student check the Lost and Found regularly for any lost items.

FIELD TRIPS / OUTSIDE ACTIVITIES

Our children are provided the opportunity to attend FCA sponsored field trips, walks to Kingswood Parke, and other activities throughout the school year and will be required to fill out the Field Trip/Activities Form (*FORM R-119*) for each field trip.

If you do not want your child to participate in Field trips, park days, etc., fill out the below form and signed and turned in to the office when your student is registered.
Student Trip and Activities Refusal Form (*Form R-113*)

Field trip fees need to be paid in cash only (unless teacher has indicated otherwise). Off-campus enrichment activities may be planned. These activities may require a fee. Parent drivers must have a current “Private Vehicle Transportation Policy Form” (*FORM R-118*) on file in the office before they can drive students beside their own. These forms are provided at Parent Orientation and are available in the office.

CHAPERONES

As our children are provided the opportunity to attend FCA sponsored field trips, walks to Kingswood Parke, and other activities throughout the school year, we encourage parents to attend and chaperone the students. Chaperones must abide by the

FourteenSix Academy guidelines, and all persons participating in the field trip are required to abide by school policies; this will include family members and friends.

MEDIA / PICTURES / SCHOOL EVENTS

Throughout the school year, students may be highlighted in efforts to promote FCA activities and achievements. For example, students may be featured in materials to train teachers and/or increase public awareness of our schools through social media, church video, radio, TV, the web, DVDs, displays, brochures, and other types of media.

As parent or guardian, you are giving FCA and its employees, representatives, and authorized media organizations permission to print, photograph, and record your child for use in audio, video, film, or any other electronic, digital and printed media.

A) This is with the understanding that neither FCA nor its representatives, will reproduce said photograph, interview, or likeness for any commercial value or receive monetary gain for use of any reproduction/broadcast of said photograph or likeness.

B) There will be no monetary compensation for your child's participation, and you will be releasing and relieving FCA, its Board, employees, and other representatives from any liabilities, known or unknown, arising out of the use of this material.

Should you choose not to allow your child to be video graphed or photographed, understand that your child may be removed from the photo or presentation or his/her face may be blurred if in a group setting.

Should you require that your child not participate in any way with the above items, you must submit the Student Media Refusal Form (*FORM R-114*) within **ten (10)** school days from the receiving this handbook. Failure to do so will constitute approval of the above requests.

The Refusal Form does not cover photographs taken for the School Yearbook or School Portraits. Should you wish for your child to not be in the yearbook or be a part of school portraits we must receive a written notification from the parent prior to the day of photography.

PARTY INVITATIONS

Invitations to private parties for students can be passed out to ALL children in the student's class. Otherwise, the invitations will need to be mailed out privately.

HOMEWORK

Unfinished class work is required to be finished that night and the student should return to the Academy complete in all his or her subjects. Research papers and projects requiring more parent involvement may increase the amount of homework.

UNFINISHED CLASSWORK = HOMEWORK

MEDICAL GUIDELINES

PLEASE DO NOT send your child to the Academy if they have:

- a fever in the last 24 hours
- suspicious rash
- complaining of sore throat, headache, or upset stomach

If they wake up with any ailment, or are sent home for illness, they should be symptom free for 24 hours before returning to the Academy.

At the Academy, if it is warranted and permission is granted on the emergency card, we will give your child Tylenol ® or Ibuprofen.

Make sure you have filled out the Medical Information of ADHS 'Blue Card' (*Form R-108*) and returned to the office. This information is critical if your child has any of the circumstances listed.

Staff members cannot administer any medication without prior written permission and instructions from the physician/parents. Make sure you have completed the "Medication Release Form (*Form R-110*).

If your student requires a temporary medication from a physician, fill out the proper information on page 2 of (*Form R-110*) include the Physician's prescription copy and return to the School Office.

All medications will be kept in the Academy office, including "over the counter" medications. Do not send medication for your children to keep with them. In instances where a child needs significant medical attention, the Academy office will first call the parent and then, if necessary, 911.

ABSENT/SICK CHILD

Your child's current work /special instructions and handouts will be available in the classroom after 1 p.m. on the first day they are out. Coming in the afternoon gives the Teachers extra time to gather and set aside at their desk all the items that are going home that day with the students. If you have siblings or other families that can bring materials home for your student, it is recommended that you call the office and ask that the material be sent home in this fashion.

If you believe your child will be out for two or more days, you will need to CONTACT THE TEACHER by email or write a note, to receive further academic instruction.

STUDENT PICKUP REQUIREMENTS

All parents must complete an Emergency Contact & Pick-Up Release form
(FORM R-112)

Student leaving the campus early:

- Always send a note or call the office.
- We encourage you to schedule appointments after Academy hours or on Mondays and Fridays. We understand that emergencies arise, and we will make accommodations accordingly. Occasionally it may not be possible to set appointments around Academy hours and a student may need to leave the campus during the Academy day. In this case, a student must have a note from their parent or guardian.
- Make sure this note is in their communication folder for the teacher/monitor to find when they check goals at the beginning of the day.
- The parent should first sign the student out in the Academy office and then, if necessary, proceed to the class to gather the student and their belongings.

ATTENDANCE

Attendance is crucial to a child's academic success. We have three valuable days a week to give instruction. Excessive absences often cause a decline in performance. Though we do look at absences and the reason for them on an individual basis, any more than eight (8) absences in a semester or sixteen (16) or more a year can lead to disenrollment. Please make every effort to schedule doctor and dentist appointments on a Monday or a Friday.

TARDIES

Tardies are disruptive as well as an inconvenience to the whole class. Often the teacher needs to stop devotions in order to give direction to the tardy student. Therefore, our tardy policy is if a student is late, they must proceed to the office before they enter the classroom ***even if*** they are accompanied by an adult. The tardy will be recorded and tracked in the office & class. Students with eight (8) tardies in one semester will be suspended for one day. Please be conscientious and considerate about getting your student to the Academy before **8:25** so they can line up with their class and begin the Academy on time.

LATE PICK UP FEES

Students must be picked up no later than 3:30pm, unless special circumstances have arrived and been approved by the Headmaster. Failure to pick up your child in a timely manner will result in additional charges of \$15.00 for the first 30 minutes. And an additional \$20.00 per half hour after that until the time your child is picked up.

TEXTBOOKS

The FourteenSix Academy provides the initial textbooks to their student when they begin school. We understand accidents happen, and sometimes students may misplace or lose a textbook. Your child will be issued a 'temporary' textbook for the missing one while he/she searches for the book in question. If the book is not found or has been damaged as to make it unusable, you will be charged for the book. The Student Missing/Lost Textbook Form (*Form T-130*) will be sent home with your child in their Red Folder. A copy will be given to the Academy Office to process and charge your account for the misplaced or damaged book.

FIRE DRILLS

Fire drills are held during the Academy year. At the sound of the bell, students are to stand and walk out of the building (following a Teacher) in an orderly fashion. There is a designated place for each class to meet. The teachers follow the students making sure the classroom is empty of all people. The students remain outside until the office staff notifies the classroom teacher that all is clear. Teachers stay with their own class and

take attendance to be sure all are accounted for. Maps showing emergency evacuation routes are posted in each room.

DRESS CODE

The Academy's intent is to achieve a reasonable and appropriate manner of dress for everyone. Parent support in this effort is appreciated. FourteenSix does not require students to wear uniforms, instead all students must adhere to the following code. A student's manner of dress or general appearance should demonstrate respect and not interfere with or disrupt the orderly operation of the classroom or the Academy.

The dress code at FourteenSix Academy is basic; **nothing immoral & everything modest**.

NO saying or pictures on clothing or accessories that are:

- demonic in nature or against Christianity
- a poor example to others
- articles that involve emblems pertaining to gangs, drugs, tobacco, alcohol, sex, death, (including skulls) mutilation, or violence, groups or bands that depict any of the above.

Strapless shirts, midriff shirts, halter tops, tube tops, and tops with spaghetti straps may **not** be worn.

Clothing that exposes cleavage, undergarments or the stomach are not acceptable.

FourteenSix Christian Academy requires a **one-piece bathing suit** to be worn at any pool function sponsored by the Academy.

- SAGGING PANTS OR SHORTS are not acceptable; pants must fit at the waist.
- SKIRTS OR DRESSES need to be no shorter than 4" above the knee.
- SHORTS can be worn finger-tip length or longer.
- LEGGINGS may **only** be worn if shirt is long enough to cover the student's bottom.

ACCESSORIES

- no jewelry requiring body piercing in areas other than the earlobe.
- no studded jewelry of any kind including studded wrist or ankle bands, rings, necklaces, gloves, and belts.
- no chains hanging from the body or in student possession, including wallets.
- Closed toe shoes must always be worn on campus.
- **Flip Flops and open toe shoes are NOT acceptable.** Athletic shoes must be worn if Physical Education activities are scheduled.

DISCIPLINE

Hebrews 12: 10-11 (NLT)

For our earthly fathers disciplined us for a few years, doing the best they knew how. But God's discipline is always right and good for us because it means we will share in his holiness. ¹¹No discipline is enjoyable while it is happening -- it is painful! But afterward there will be a quiet harvest of right living for those who are trained in this way.

Proper expectations for behavior must be set to develop a firm foundation for a Biblical worldview in children. These expectations must be backed by consistent encouragement and consequences. The Bible teaches clearly that parents are primarily responsible for their child's upbringing, discipline and restoration. It is our desire to simply be a support, not the primary solution in a child's upbringing. FourteenSix Academy reserves the right at any time to dismiss a student from the Academy who disrupts the tranquility of Academy culture. All disciplinary decisions are made prayerfully.

Teacher Assigned Suspension:

The teacher may remove a disruptive student from the classroom for a specific amount of time.

Discipline Referral Form (FORM T-010):

This form will be sent from the teacher to the parent. This communication will explain to the parent the student's disruptive behavior and will describe the consequences given at the Academy for the incident.

Detention:

This is a reflective time for a student away from the rest of the student body during a break, lunch period, or after Academy academic hours. Detention may be used as part of Teacher Assigned Suspension.

Suspension:

In certain challenging situations, a student may be removed from the Academy for a specific number of days due to disciplinary issues.

Probation – Academic:

Students who have fallen behind academically may be put on academic probation for an extended period of time. The probation lasts for a specific period and requirements to be met to lift academic probation will be given in detail for the student's benefit.

Probation - Behavioral:

Students who do not meet expectations in behavior issues but not significantly enough to warrant dismissal may be put on behavioral probation. A specific amount of time will be given for a student to make behavioral changes.

Dismissal:

Students who are significantly disruptive with behaviors described as "major infractions" may be denied Academy privileges as a student for the remainder of the Academy year.

MAJOR INFRACTIONS

Participation of any of the following may result in "Dismissal":

- Sexually explicit conversations between students or non-students through any social media.
- Possession use or selling of drugs, alcohol, tobacco or any controlled substance.
- Fighting or use of weapons of any kind, including pocketknives.
- Involvement in sexual activity (including "sex" ting)
- Stealing
- Continued defiant attitude and lack of respect for authority.

The above-mentioned guidelines are in effect for all FourteenSix students 24/7 while enrolled at the Academy **on or off campus**. FCA reserves the right to determine when this limit has been reached.

STUDENT RULES

Follow the directions of all Academy personnel.

1. **COME PREPARED!** Students arriving at the Academy without their work (books, goal sheets) are considered unprepared for class. Parents will be contacted and asked to bring in their work.

2. GUM is not permitted at any time on campus. Students are to eat in the designated lunch area only.
3. LEAVE YOUR "TOYS" AT HOME including any electronic devices: these are not permitted at the Academy. The Academy will not be the responsible for any item confiscated, lost, damaged or stolen.
4. Our words and actions should always be edifying to others (Eph 4:29). Rude gestures, gossip, teasing, threatening, intimidating behavior, perverted or sexually explicit conversation, text messages, notes, emails (see Major Infractions), graffiti, gang signs/writings, and inappropriate language is not allowed.
5. Students are expected to show courteous and self-controlled conduct.
6. Students need to show maturity and respect in their relationships with others. Any physical display of affection is considered inappropriate at the Academy and all Academy functions.
7. Students are expected to keep their hands to themselves. i.e. no fighting, hitting, pushing/pulling, poking, biting, spitting, scratching, or other rough housing.
8. No playing or loitering in the restroom areas or hallways.
9. Students may not bring matches, lighters, nor pocketknives to the Academy.
10. Forgery is considered cheating and is not permitted.
11. Respect the property of the Academy.
12. Respect for the surrounding neighbors' homes and property is required at all times. Refrain from throwing or kicking balls/food on the roof, at, or over the fences. Climbing the fence to retrieve lost items is strictly forbidden.

ACADEMIC EXPECTATIONS FOR STUDENTS

Students' academic expectations these are the areas that students will be evaluated. Progress on students' achievements or opportunities will be communicated to parents.

1. **Work Hard** (committed to work on weekly program work to the best of my ability at school and home)
Whatever you do, work heartily, as for the Lord and not for men. Colossians 3:23
2. **Behave Honorably** (Appropriately participating in class)
For we are his workmanship created in Christ Jesus for good works, which God prepared beforehand, that we should walk in them. Ephesians 2:10

3. **Prepare to Present** (teach the material)
But in your hearts honor Christ the Lord as holy, always being prepared to make a defense to anyone who asks you for a reason for the hope that is in you; yet do it with gentleness and respect 1 Peter 3:15
4. **Study Actively** (restate the material)
It is to the glory of God to conceal things, but the glory of kings is to search things out. Proverbs 25:2
5. **Have a Good Attitude**
I can do all things through him who strengthens me. Philippians 4:13
6. **Make the most of every opportunity**
Look carefully then how you walk, not as unwise but as wise, making the best use of the time, because the days are evil. Ephesians 5:15-16
7. **Be Grateful** (even for new and difficult tasks)
Give thanks in all circumstances, for this is the will of God in Christ Jesus for you. 1Thessalonians 5:18
8. **Learn the Grammar** (Value in memorizing a broad range of facts. Soaking in knowledge)
I have stored up your word in my heart that I may not sin against you. Psalm 119:11
An intelligent heart acquires knowledge, and the ear of the wise seeks knowledge. Proverbs 18:15

ACADEMIC GRADE CODES

E = Excellent G = Good S= Satisfactory N = Needs Improvement

Letter Grade	Points	GPA Values
A+	98-100	4.0
A	93-97	4.0
A-	90-92	3.8
B+	88-89	3.5
B	83-87	3.0
B-	80-82	2.9
C+	78-79	2.5
C	73-77	2.0
C-	70-72	1.8
D+	68-69	1.5
D	63-67	1.0
D-	60-62	0.8
F	0-59	0.0

HONOR ROLL

An “A” average (no C’s) on all assigned work at grade level.

GRADING EXPECTATIONS

Students must maintain a “C” average in all subjects. Students will be put on academic probation if grades drop below a “C”. If grade improvement does not come up to a “C” by the end of the academic probation period, a student may be dropped from the Academy.

DISASTER PREPAREDNESS

We will have a disaster drill during the year. In the case of a real disaster that damages any structure, we will move to the safest place on campus or another safe area and remain there until all parents come to pick up their children. In the case of a major disaster in which parents are prevented or delayed from coming to the Academy, we will continue to remain at the Academy with the children until family arrives.

CAMPUS SECURITY POLICY

In order to ensure our students’ safety, anyone coming onto the campus during Academy hours and remaining on campus, must FIRST check in at the office. Visitors will MUST sign in and out.

FourteenSix Christian Academy is a closed campus. Students are always to remain in supervised areas. Students may not leave Academy grounds without permission from the student’s parent or guardian. The parking lot is off limits during Academy hours.

FourteenSix Christian Academy will not be responsible for stolen items or broken windshields or windows.

No smoking is allowed on Academy grounds.

RAISING FUNDS

IN ORDER TO KEEP TUITION AFFORDABLE AND YET BE ABLE TO PROVIDE MANY EXTRAS, ALL PRIVATE SCHOOLS NEED TO RAISE ADDITIONAL FUNDS.

FourteenSix Christian Academy is no different. We will develop two major fundraisers per year.

Our requirement is that families participate in one or both, depending on whether the minimum is met for the Academy in either fundraiser. It will reflect on your account if your fundraising efforts at either major fundraiser do not reach the minimum requirement of \$100 raised per student. Parents have the choice to “opt out” by paying up front the \$100 per student, per year, fundraising substitution fee.

AIDES

Aides are parents who want to be more involved with their children’s education at the Academy. They assist the teachers in the classroom and provide yard duty.

Their main functions are to aid the teachers in helping children to complete their goals, testing, entering grades, goal checks and the general running of the classroom.

During Recess duty, they supervise the safety of the children before Academy hours, during lunch and breaks.

In addition, being an Aide allows greater parental involvement and greatly enhances teaching and learning. Aide positions are permanent for the entire Academy year. We take new applications for Aide positions during the enrollment period, when we have openings, and throughout the year to fill vacant spots.

The positions vary for full and half days, depending on the grade and classroom size. FourteenSix Academy does its best to select and place each monitor where he/she is best suited.

Aide training is offered during the summer before the Academy starts and again during the year for refreshing guidelines, goals, and ideas.

Each applicant that is accepted will receive an acceptance letter and will be required to submit information to authorize the Academy to do a background check before they can work with students.

One of the main reasons FourteenSix Christian Academy can provide a quality education and a loving atmosphere is because of our caring, dedicated Teacher’s Aides. The monitors at the Academy play a huge role in our success.

VOLUNTEER OPPORTUNITIES

Prior to volunteer service you will be required to complete and submit a volunteer form and clear a background check. Listed below are some ways you can volunteer at the Academy.

- Be a room parent.
- Drive on a field trip.
- Chaperone on a field trip.
- Organize a Missions Outreach.
- Organize a Community service event.
- Assist in the office.
- Do a science project w/ the class.
- Be a Mr. or Mrs. "Fix It". Workdays on campus
- Decorate a classroom wall.
- Grading homework
- Help with school events.
- Help run a fundraiser.
- Organize a HOT LUNCH.
- Childcare during Staff Meetings.

10 Ways to help build your child's study skills (School At Home Helpers)

1. Set up a regular study time in a quiet, comfortable place where your child won't have distractions.
2. Encourage daily study, even if there is no homework. Reading and reviewing lessons will get your child in the habit of studying every day.
3. Make sure your child keeps track of assignments and has all the study tools needed for homework.
4. Allow study breaks every 20 minutes or so and offer nutritious snacks.
5. Help your child break large tasks into several smaller ones to study more efficiently.
6. Have your child set goals before each assignment and organize study priorities to reach them.
7. Teach your child the value of being organized and keeping homework together.
8. Use study aids, such as quizzes, flash cards, and reading time.
9. Let your child know it is OK to ask teachers for help and that you're available, too!
10. Consider having your child study with a partner if it helps both of them do better.

REMEMBER

- Always reward your child's efforts to build study skills.
- Praise goes a long way!!

ART PROGRAM

We offer a wonderful art program. Students will learn art history and technique through slide shows, worksheets and hands on art projects. They will receive a grade on their report card reflecting their skill and effort.

MUSIC PROGRAM

Students will learn basic music theory once per week based on age appropriate levels. The Academy's music program includes basic piano, chords, note reading, and a Christmas Pageant performance.

PE PROGRAM

Students will learn the fundamentals of physical fitness, various sports and games.

PARKING

- If you park in our lot, please make sure you are in an authorized parking area.
- Parking in designated handicap parking spaces is only acceptable with proper display of handicap permit.
- During holiday parties parking is limited. If you cannot find parking, please park off campus in the neighboring areas. Please do not park on Mondell Rd during Kingswood Elementary School hours or you may get a ticket.

ARRIVAL & DEPARTURE

Please follow "Student Pick up and Drop off" procedure. Use the specified area only when anyone is exiting the car. We do not want children walking unattended in the parking lot.

Please do not be in a hurry during drop off and pick up times. Your conscientious effort in following these guidelines is appreciated and imperative for your child's safety.

REQUIRED FOR ADMISSION AND/OR CONTINUANCE AT FCA

- Non-Refundable Registration Fee

- R-010 – Volunteer application and background check
- R-102 – Student Registration
- R-104 – Fee Schedule
- R-106 – Parental Questionnaire
- R-108 – Emergency Information Card (*blue card*)
- R-110 – Medication Release
- R-112 – Emergency Contact Form
- R-116 – Student Handbook Acknowledgement

- Certified Birth Certificate Copy
- Certified Immunization Records or Immunization Waiver